



EQUIPMENT SERVICE ASSOCIATION Annual Convention

May 3-8, 2010

Advance Registration Form

Sarasota, Florida

Company: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: () _____
 Email: _____

HOTEL RESERVATIONS: DEADLINE - April 2, 2010

You must make your own hotel reservations by calling the Hyatt at 888-421-1422 or go on-line at:
https://resweb.passkey.com/Resweb.do?mode=welcome_ei_new&eventID=2502953

REGISTRATIONS: DEADLINE - April 2, 2010

Complete this form, and mail/fax to:

Equipment Service Association

PO Box 1420, Cherry Hill, NJ 08034-0054

For help, call toll-free (866) ESA-3155 , or (856) 489-0753

You may fax completed form to (856) 424-9248 (if paying by credit card)

For Registration & Cancellation Policies, See Reverse

On or Before 4/2/10	After 4/2/10:
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PER-PERSON REGISTRATION FEES:

Member Registration Fee:	\$375	\$400
Spouse/Guest/Retired Member Registration Fee:	\$350	\$375
Teen/Child Registration Fee:	\$225	\$250

OPTIONAL REGISTRATION ITEM:

	Adult Before 4/2/10	Adult After 4/2/10	Children*:
Mon. 5/3/10 Fishing Excursion	\$125	\$135	\$125*

*Add \$10 after 4/2/10.

COMPLETE AND SUBMIT BEFORE THE ADVANCE REGISTRATION DEADLINE: APRIL 2, 2010

INSTRUCTIONS:

Please PRINT or TYPE each individual's name below, as it should appear on the name badge, and check () the Registration Type for that person. Then indicate which events that person will attend. Using the chart above, calculate the fees due for each individual, and enter amounts to the right. Total the amounts and submit payment for the full Amount Due (registrations received without payment will not be accepted). See reverse for Registration & Cancellation Policies.

	REGISTRATION TYPE:			ATTENDANCE AT EVENTS:										Total This Registrant: \$		
	Member Registration	Spouse/Guest/Retired Registration	Children's Registration	Mon. OPTIONAL Fishing Excursion	Wed. Plant Tours	Wed. Welcome Reception	Thurs. Member Reception & Silent Auction	Thurs. Spouse Meetings	Fri. Member Meetings	Fri. Annual Banquet	Group Photograph (\$50 Ala carte)	Special Needs (\$10 each)	Attendees' age (Children Only)			
1																
2																
3																
4																

CREDIT CARD CHARGES: Visa MasterCard American Express Check Enclosed **TOTAL AMOUNT DUE: \$** _____

Card Number: _____ Expiration Date: _____ CVC (Security Code): _____
 Name on Card: _____ Signature: _____

ADVANCE REGISTRATION INFORMATION & INSTRUCTIONS:

In order to participate in the Annual Convention programs and functions, all Members, Spouses, and Retired members must complete this Advance Registration form and submit it to ESA with payment.

Payment Policy: All registration fees **must be paid in advance** by check or credit card (American Express, Visa, and MasterCard are accepted). A \$25 late fee will be assessed for registrations received after the deadline of April 2, 2010. Your registration will not be confirmed until payment is received.

Cancellation/Refund Policy: Notice of cancellations must be received in writing by mail or facsimile in order to be considered for a refund, which will be granted based on the following schedule:

<u>Written notice received:</u>	<u>Refund:</u>
Before April 2, 2010 Fees refunded less a \$25.00 cancellation fee (per person)
After April 2, 2010 but prior to May 2, 2010 Fees refunded less a \$50.00 cancellation fee (per person)
After May 2, 2010 and "no-shows" Not eligible for refund (documented medical emergencies may be eligible)

Delegate Registration (\$375 before 4/2/10) includes:

- Wednesday's Plant Tours
- Wednesday's Welcoming Reception
- Thursday's Member Meetings
- Friday's General Session, Supporting Member Presentations & Refreshment Breaks
- Friday's Annual Banquet

Children's Registration (\$225 before 4/2/10) includes

- Wednesday's Plant Tours
- Wednesday's Annual Welcoming Reception
- Thursday's Spouse/Guest/Children's Tour (Ringling Museum)
- Friday's Annual Banquet

Spouse/Retired Registration (\$350 before 4/2/10) includes

- Wednesday's Plant Tours
- Wednesday's Annual Welcoming Reception
- Thursday's Spouse/Guest/Children's Tour (Ringling Museum)
- Friday's Annual Banquet

A La Carte/Optional Activity (\$125 before 4/2/10) includes:

- Monday's Fishing Excursion (not included in any registration fee); includes transportation, licensing, boat, rod, reel, tackle and bait.

*Advance registrations for this optional tour may be cancelled, and a refund will be made, only if your cancellation is received by fax to (856) 424-9248 or email to info@2esa.org by close of business on **Friday, April 16, 2010.***